

February 6 – 9, 2025

For all these Individual forms please visit the Exhibitor Manual

DEADLINE	EXHIBITOR CHECK LIST
ASAP	Book your Hotel. Rooms are limited!
December 30, 2024	Complete the Insurance Form document (MANDATORY)
December 30, 2024	Complete the NS Occupational Health and Safety Act document (MANDATORY)
December 30, 2024	Complete the Exhibitor Appointed Contractor (MANDATORY if applicable)
January 6, 2025 January 23, 2025	Review the Contract Terms & Conditions for Exhibitors (see enclosed). Please contact Show Manager with any questions/concerns. Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services-
January 30, 2025	Order Admit One Passes
Prior to Show	Check move-in, move-out times and show hours