

## March 25 – 28, 2021 For all these Individual forms please visit the **Exhibitor Manual**

DEADLINE	EXHIBITOR CHECK LIST
February 11, 2021	Complete the Insurance Form document (MANDATORY)
February 11, 2021	Complete the NS Occupational Health and Safety Act document (MANDATORY)
February 11, 2021	Complete the Exhibitor Appointed Contractor (MANDATORY if applicable)
February 1, 2021	Book your Hotel. Rooms are limited!
March 12, 2021	Order your Exhibitor badges
March 12, 2021	Admit One Passes and Complete Publicity Form
March 17, 2021	Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services (Pre-Show Discounts Available)
March 17, 2021	Review Halifax Boat Show Safety Operations Plan
March 17, 2021	Submit your Safety Plan to Show Management. (MANDATORY before set up)
Prior to Show	Check move-in, move-out times and show hours