

FEBRUARY 6 – 9, 2020

For all these Individual forms

Please visit the **Exhibitor Manual**

DEADLINE	EXHIBITOR CHECK LIST
January 10, 2020	Complete the Insurance Form document (MANDATORY)
January 10, 2020	Complete the NS Occupational Health and Safety Act document (MANDATORY)
January 10, 2020	Complete the Exhibitor Appointed Contractor (MANDATORY if applicable)
January 10, 2020	Book your Hotel. Rooms are limited!
January 21, 2020	Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services (Pre-Show Discounts Available)
January 28, 2020	Order your Exhibitor badges
January 28, 2020	Admit One Passes and Complete Publicity Form
Prior to Show	Check move-in, move-out times and show hours